



## MEETING ROOM FEES

### FEES FOR USE OF THE MEETING ROOMS AT AURORA, CASSVILLE, MARIONVILLE, MT. VERNON, PIERCE CITY AND SHELL KNOB:

1. Governmental agencies, nonprofit organizations or community groups with 501(c)(3) status (must supply proof) may use meeting room **free of charge**. A refundable **\$25 cleaning deposit** is required.
2. All other groups and private social gatherings:
  - A. Library cardholders in good standing: **\$10 per hour** (2 hour minimum) plus a **refundable \$25 cleaning deposit**. (Valid library card and photo ID required)
  - B. Non-cardholders is **\$15 per hour** (2 hour minimum) plus a **refundable \$25 cleaning deposit**. (Valid photo ID required)
3. All meeting room fees are nonrefundable if any group cancels a scheduled use of the meeting room less than two (2) working days prior to the scheduled use.
4. A **\$5 per day** fee will be imposed if a meeting room key is not returned by the next business day following the scheduled meeting.

### FEES FOR USE OF THE COMMUNITY ROOM AT MONETT:

1. Governmental agencies, nonprofit organizations or community groups with 501(c)(3) status (must supply proof) may use meeting room **free of charge**.
  - A. A refundable **\$50 cleaning deposit** is required.
  - B. Kitchen Use: **\$25** add on fee. Light food preparation for catering is allowed with prior supervisor approval (including use of chafing dishes and sterno).
2. All other groups and private social gatherings:
  - A. Library cardholders in good standing: **\$25 per hour** (2 hour minimum) plus a **refundable \$50 cleaning deposit**. (Valid library card and photo ID required)
  - B. Non-cardholders is **\$30 per hour** (2 hour minimum) plus a **refundable \$50 cleaning deposit**. (Valid photo ID required)
3. Kitchen Use: **\$25** add on fee (in addition to hourly fee).
4. All meeting room fees are nonrefundable if any group cancels a scheduled use of the meeting room less than **two (2) working days** prior to the scheduled use.

### FEES FOR AFTER HOURS USE OF THE HOSPITALITY AREA AT MONETT:

1. Governmental agencies, nonprofit organizations or community groups with 501(c)(3) status (must supply proof) may use meeting room **free of charge**. A refundable **\$50 cleaning deposit** is required.
2. All other groups and private social gatherings:
  - A. Library cardholders in good standing: **\$15 per hour** (2 hour minimum) plus a **refundable \$50 cleaning deposit**. (Valid library card and photo ID required)
  - B. Non-cardholders is **\$20 per hour** (2 hour minimum) plus a **refundable \$50 cleaning deposit**. (Valid photo ID required)
3. Kitchen use is not available in conjunction with the Hospitality area.
4. All meeting room fees are nonrefundable if any group cancels a scheduled use of the meeting room less than **two (2) working days** prior to the scheduled use.

**\*\*Please note that checks are the preferred payment method for fees and deposits.\*\***